

Daily Rig Check & Compliance Checklist

ALS / BLS ambulance · one sheet per rig, per shift · items marked * are the ones crews most often miss



Unit / Rig #

Date

Shift

Station

1 Cab & exterior

- ☐ Fuel level adequate / vehicle fueled
- ☐ Warning lights, siren, and horn operational
- ☐ Headlights, brake lights, and hazards working
- ☐ Tires (including spare), wipers, mirrors, fluid levels
- ☐ Main oxygen supply level checked*
- ☐ Radio / MDT powered and tested

3 Circulation & trauma

- ☐ AED or cardiac monitor pads and battery*
- ☐ Bleeding control / tourniquets
- ☐ IV supplies, fluids, and start kits
- ☐ Cervical collars, splints, and bandaging
- ☐ Trauma dressings, gauze, and tape
- ☐ Backboard / stretcher straps present and secure

2 Airway & breathing

- ☐ Bag-valve masks — adult, child, and infant
- ☐ OPAs and NPAs in a full range of sizes
- ☐ Suction unit charged, with canisters and tubing*
- ☐ Portable O2 cylinder level and key/wrench*
- ☐ Intubation / supraglottic airway kit complete
- ☐ Nebulizer, non-rebreathers, and nasal cannulas stocked

4 Medications & controlled substances

- ☐ All medications present per your inventory list
- ☐ Expiration dates checked — nothing expired*
- ☐ Controlled substance count verified*
- ☐ Narcotic seal numbers recorded*
- ☐ Refrigerated medications at correct temperature (if applicable)
- ☐ Restock requests logged for any low items

Tip: check expiration dates on **every** medication and sterile supply, not just the ones you touched. Expired stock is the #1 finding on state inspections.

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Page 2 — PPE, equipment, documentation & sign-off



5 PPE, safety & sanitation

- ☐ Gloves (all sizes), gowns, and eye protection
- ☐ N95s / respirators stocked
- ☐ Sharps container not full
- ☐ Disinfectant / decon wipes and hand sanitizer
- ☐ Biohazard bags present
- ☐ Rig cleaned and decontaminated from the prior shift

7 Documentation & sign-off

- ☐ ePCR device / tablet charged and synced
- ☐ Required forms and paperwork stocked
- ☐ Discrepancies documented and reported*
- ☐ Prior-shift issues resolved or escalated
- ☐ Check completed by (initials) recorded
- ☐ Supervisor review, if required by your agency

6 Equipment & power

- ☐ Monitor / defibrillator self-test passed*
- ☐ Glucometer and in-date test strips
- ☐ Pulse oximeter, BP cuffs (all sizes), thermometer
- ☐ All batteries charged, with spares*
- ☐ Stair chair / stretcher functional
- ☐ Flashlights and scene lighting working

8 What inspectors look for

- ☐ Nothing expired on the truck — meds, sterile supplies, or O2 hydro dates
- ☐ Controlled-substance log matches the count and seal numbers
- ☐ Monitor/AED self-test documented with a date
- ☐ Minimum required equipment list met for the certification level
- ☐ A paper trail: who checked, when, and what was found

Discrepancies / restock requests / notes

Checked by (print & initial)

Time completed

Supervisor review

Ready to stop chasing paper? EMS Metrics runs this exact check on a phone — or by voice — with expiration alerts, seal-number capture, and a full history for every rig. www.emsmetrics.com · (585) 880-7809